



International Christian Maritime Association
INTERNATIONAL SAILING CHAPLAINS TRAINING (ISCT)
TERMS OF REFERENCE

Background and Justification

ISCT is designed to prepare chaplains for the specialized sailing chaplains ministry and to build a worldwide network of sailing chaplains within ICMA.

The ISCT course is intended for experienced maritime chaplains. It is designed to deepen participants' commitment to the ministry and to develop their professional and spiritual perspective.

The participants' own style, religious and cultural background play an important role in the learning process. After successfully completing the course the chaplains are provided an ICMA Sailing Chaplain certificate and ID-card.

Each ISCT shall be held in the spirit of ICMA's aims and objectives

Objectives

The objective of the ISCT is to train chaplains for ministry onboard ships at sea.

Chaplains who completed the training will be equipped with a wide range of information and practical skills that can be used in their ministry the seafarers.

They will enhance their pastoral and intercultural communication skills. They will gain confidence in responding to shipboard crisis.

They will improve their ability to assess actual situations.

Content of the Training

Subjects of the ISCT are:

Sailing Chaplaincy
Pastoral Communication
Pastoral Theology
Crisis Ministry
Seafarers' rights
The Shipping World
Seafarers' Health and first aid
STCW Basic Training

Other subjects can be added to respond to changes in the maritime industry and the demands of maritime ministry.

Methods

Generally a fourfold principle is followed on applying learning methods:

1. Participatory Learning
2. Learning in Action (including drills)
3. Experiential Learning
4. Lectures

A variety of training methods is applied and to meet the needs of the complicity of the work

Group work and role-play will prepare participants for real-life situations.

Training will emphasize ministry in the shipboard workplace.

Coordination

ISCT is coordinated by a Coordinator. Coordinator has the overall responsibility for the ISCT at all times. The Coordinator may appoint staff members as appropriate.

The tasks of the Coordinator are:

1. to prepare each ISCT course
2. to lead the ISCT course

3. to appoint a treasurer who shall consult with the ICMA treasurer
4. to submit a written report to the ICMA secretariat
5. Provide ongoing mentoring to sailing chaplains

The Coordinator, in consultation with the ICMA Standing Committee for Training and Education (SCET), shall select candidates for the course.

The diversity in ICMA should be recognized. As many ICMA members as possible shall be represented in a course.

The candidates should have at least two years of experience in seafarers' ministry and have completed basic level port chaplaincy training.

Although not required, advanced training in pastoral care is desirable.

The number of trainees for each course is restricted to a maximum 12.

Resource Persons

Resource persons should possess appropriate education, training, experience, teaching skills and English language fluency for the subject matter of their training units.

The Coordinator and staff members should be present during the time the course runs.

Venue and Duration of the Training

An ISCT will be presented at a time and place determined by SCET. The ISCT course lasts for two weeks. Personal rescue training will be offered according IMO regulations by a maritime college certified as a STCW-95 Basic Training provider.

Application Procedure

Information on each new ISCT shall be sent by the ICMA Secretariat to all ICMA members, ICMA regional coordinators and be posted on ICMA's website.

A completed Application Form shall be endorsed by each candidate's member society.

Candidates shall transmit their completed application forms to the Coordinator before a date set.

The Coordinator shall submit applications and recommendations to SCET.

Financing

The Coordinator shall submit detailed budgets for the ISCT to the ICMA Secretariat by March 31st.

Financial administration of the ISCT is to be managed in accordance with ICMA's financial policy.

Full financial reports are required within three months of the completion of the ISCT.

All payments must be substantiated by receipts.

Unspent advances must be returned to the ICMA Secretariat within three months of the completion of the ISCT.

Evaluation

Each course shall be evaluated by the trainees, the Coordinator, and the staff.

Reports

The final reports shall be submitted to the ICMA secretariat within three months of the completion of the ISCT.